Apple Valley
Property Owners Association
113 Hasbrouck Circle, Howard, Oh 43028
avpoa@applevalleypoa.com www.applevalleypoa.com
Phone: 740.397.3311 Fax: 740.397.2927

Shelter Reservation Request Form

Fee: $50 per 4-hour weekend reservation (Saturday, Sunday). Free of charge on weekdays (Monday through Friday).
No reservations allowed on holidays/holiday weekends.

Property Owner's Information

Name: _____ Lot #_____ Subdivision: _____

Address: _____City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Reservation Information

- ☐ **Sutton Beach**
- ☐ **King Beach**
- ☐ **Davis Beach**
- ☐ **Bennett Park**
- ☐ **Campground**

Request Date: _____ Day of Week: _____

Time: _____ to _____

Number of AVPOA property owners attending: _____

Approximate total number of guests
(maximum 50 non-property owners): _____

Type of Event: _____

Acknowledgment

I understand that my reservation allows a maximum of 50 non-property owners. Reservations are limited to the date and times specified and limited to the shelter only. The shelter must be cleaned up and left in the same condition as it was found. Setup and cleanup must be completed within the timeframe requested above. Outside of shelter reservation time, non-property owner guests will be allowed according to our rules and regulations (10 guests per family unit maximum). There is no guarantee that a lifeguard will be on duty at beaches during reservation time. No refund will be issued for cancellations less than two weeks before the scheduled event date.

Signature: _____ Date: _____

Internal Office Use Only *(Completed by AVPOA Staff)*

Total Fee $ _____ Date Pd: _____ Form of Pymt _____

Approved by (staff initials) _____ Date: _____

Marked on Calendar: _____ Posted: _____