



Apple Valley

Property Owners Association

113 Hasbrouck Circle, Howard, Oh 43028

Intent to Rent

General Guidelines

(See Restrictive Covenants, Bylaws and Rules & Regulations for more details.)

Because Apple Valley is a single family residential community, the Association will recognize only one lease to a single family.

Family unit shall be defined as an individual or married couple and any dependent children of each who currently qualify as IRS income tax exemptions or are legal wards.

A copy of all rental/lease agreements must be submitted to the Association prior to occupancy of the tenants each time there is a change of tenants. This may be done by any of the following:

1. **Mail** - 113 Hasbrouck Circle Howard, Oh 43028
2. **In person** at the Administration Office during regular business hours.
3. **The Afterhours Drop Box** at the Administration Office.
4. **Email:** web.admin@avpoa.com

Property Information

Address of Rental: _____

Lot & Subdivision: _____

Rental Type (check all that apply)

- Yearly
- Monthly*
- Weekly*
- Daily*
- (VRBO, Airbnb, etc.)

*Lessee or tenant under a written lease of over six months duration may obtain Associate Membership privileges according to the terms established by the Board. Only (1) one family may obtain associate membership privileges per dwelling.

Owner's Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Property Management Information

Same as Owner

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Acknowledgment

By signing below, I hereby swear or affirm that I have provided accurate information and have read and understand the information above.

Signature: _____

Date: _____

Internal Office Use Only (Completed by AVPOA Staff)

Date Received: _____ Received By: _____

Amount Paid: \$ _____ Check _____ Cash _____

Fee and Deposit

The Board may establish a fee at the time of filing of each rental/lease agreement.

The current fee is \$0.00

A deposit amount determined by the Board will be required at the time of filing, and will be held in escrow by the Association, to be used in the event that the Association needs to take action for non-compliance with the Association's Covenants, Bylaws and Rules. The deposit balance must be maintained and will be held until the owner gives notice to the Association that the dwelling is no longer being used as a rental. The current deposit is \$0.00.

(This is a onetime deposit and will be retained until the Association receives written notice that this property has been sold or that the owner no longer intends to rent or lease. However, if additional properties are obtained by the same owner at a later date then the new properties may be required to submit an additional deposit based on the current amount approved by the Board).