APPLICATION WORKSHEET FOR HOWARD TOWNSHP ZONING CERTIFICATE

12381 Cotton Street, Howard, Ohio 43028

• ***PLEASE PRINT CLEARLY*** •

DO NOT WRITE IN THIS BOX
APPLICATION NO.

HOWARD TOWNSHIP, KNOX COUNTY

To the Board of Township Trustees: The undersigned hereby applies for a zoning certificate for the following use, to be issued on the basis of the representations contained herein, all of which applicant swears to be true.

A CONTACT INFORMATION

Location of Property: _____ Lot/Parcel # _____

Name of Land Owner: _____ Phone # _____

Address: _____

Contractor: _____ Phone # _____

Contractor Address: _____ Cell # _____

B PROJECT TYPE

- ☐ Dwelling
- ☐ Room Additions
- ☐ Garage/Garage Additions
- ☐ Deck/Deck Additions
- ☐ Driveway
- ☐ Sidewalk

C SET BACKS, DIMENSIONS, AND SKETCH WITH SCALE DRAWING OF STRUCTURES

On a separate sheet of paper, sketch the lot, showing existing buildings and location of road or street and of proposed construction or use for which this application is made. (Fill in all dimensions and indicate which direction is North; attach with application.)

SET BACKS:

Main road frontage: _____ ft.

Set back from front property line: _____ ft.

Side yard clearance: _____ side _____ ft.

_____ side _____ ft.

Rear yard clearance: _____ ft.

Depth of lot from right of way _____ ft.

DIMENSIONS OF BUILDING:

Width: _____ ft.

Length: _____ ft.

Highest point of building: _____ ft.

(Maximum 35' measured at basement, crawl space, or slab floor)

Number of stories *(Max.2-1/2)*

First floor: _____ sq ft.

Second floor: _____ sq. ft.

Basement: _____ sq. ft.

Garage: _____ sq. ft.

D DECKS AND CONCRETE PATIOS

Width: _____ ft. x Length: _____ ft.

☐ Covered ☐ Enclosed

DRIVEWAY/SIDEWALKS

Width: _____ ft. x Length: _____ ft.

☐ Cement ☐ Asphalt ☐ Gravel

Trench drain: ☐ Yes ☐ No

E CULVERT AND DRIVEWAY REQUIREMENTS

1) An Access Management Permit must first be completed and submitted.

2) All driveways must be permitted through Howard Township and must have a pre-inspection and a post-inspection before concrete or asphalt is installed. The Zoning Inspector will go over installation of driveway to the road with owner and/or installer to verify all run off water will be diverted to the ditch in a way that is acceptable to the Township.

MUST COMPLETE BEFORE APPLYING FOR A ZONING PERMIT

- ☐ Lot cleared, lines strung
- ☐ Building staked and strung
- ☐ Building plans submitted
- ☐ Utility easement/permit
- ☐ Culvert approved

FEES:

Homes: $0.60 sq. ft. on all footage
Additions: $0.60 sq. ft. on all footage. MINIMUM $100.00
Garages, buildings: $0.30 sq. ft. MINIMUM $100.00
Decks: $50.00
Driveways: $200.00
Commercial: $0.70 sq. ft.
Reinspection: $100.00
Culvert: $100.00

REMARKS:

Signatures:

_____ _____

Signed (ZONING INSPECTOR) Signed (APPLICANT)

Date filed with Zoning Inspector: _____, 20 _____